

# WIRREANDA P&C MINUTES

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*Tuesday 14<sup>th</sup> May 2019, Wirreanda Public School | Meeting called to order by Rachael Vaughan at 3.35pm*

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## In Attendance

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Rachael Vaughan, Holly McKew, Nicole Young, Lisa Janssen, Sarah McAllister, Clare Lewis, Anita Slade, Louise O'Neil, Julie Hallam, Elizabeth O'Rourke, Philippa Young, Sue Wilson, & Sally Rolfe.

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## Apologies

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Apologies of absence were received from: Liz Webster, Belinda Beasley, Nikki Bohan, Chloe Grining, Jacque Stokes & Manda Lea

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## Approval of Minutes

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The minutes of the meeting of Wirreanda Public School P&C Association held on Tuesday 2<sup>nd</sup> April 2019 as read by Rachael Vaughan be taken as read and confirmed as a true and accurate record.

Moved by Holly McKew & seconded by Elizabeth O'Rourke – All in agreement - Carried

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## Matters Arising from previous minutes

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- Sports Hand Balls – discuss in AOB
- Sports Uniform – discuss in AOB
- Disco – discuss in AOB

Moved by Rachael Vaughan & seconded by Holly McKew – All in agreement – Carried

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## Correspondence

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- \$100 Myers gift voucher – from School gifts (Facebook) Thanks to Holly McKew for winning
- Fundraising leaflets
- Bank Statements
- *Special motion to Executive Committee for approval of \$1200 budget for Election BBQ – Discuss in AOB*

Moved by Nicole Young & seconded by Holly McKew

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## Presidents Report

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Presented by Rachael Vaughan - Copy attached

Moved by Rachael Vaughan & seconded by Louise O'Neil

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## Treasurers Report

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Presented by Lisa Janssen. Copy attached.

*Motion to add an additional bank account signatory & debit card – Discuss in AOB*

Moved by Lisa Janssen & seconded Holly McKew – All in agreement – Carried

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## Sub Committee Reports

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Fundraising Report – Presented by Nicole Young – copy attached.

*2019 Newcastle & Hunter Entertainment Books – Discuss in AOB*

*Rachael Vaughan to post on Facebook a request for Election Day BBQ volunteers & bakers.*

Moved by Nicole Young & seconded by Holly McKew – All in agreement – Carried

School Uniform Report - Presented by Elizabeth O'Rourke – Copy attached

Moved by Elizabeth O'Rourke & seconded by Lisa Janssen – All in agreement – Carried

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## Principals Report

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Presented by Philippa Young – Copy attached

Phillipa also presented a wonderful presentation about Wirreanda, showing images of when the school was first built and showing the progression & development both structurally and educationally.

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## Any Other Business/Actions

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- Motion by Sally Rolfe - To update current P&C Bylaws (2015), policies & procedures. To include Social Media & Code of Conduct – All in agreement - Carried

*Holly McKew, VP Communications to announce the Bylaws will be discuss at next P&C meeting in June and aim to complete/approve/adopt Aug/Sept 2019*

- Motion by Nicole Young - To sell "Sports Hand Balls" from the canteen @ \$3 each (120 balls / \$180.00 -\$30 X 6 Boxes - \$180 profit from Spalding Fundraiser) - All in agreement – Carried
- Motion by Nicole Young - To sell Entertainment Books 2019 - All in agreement – Carried
- Special Motion by Nicole Young – (during school holidays) to spend \$1200 for Election BBQ

*Rachael Vaughan to request assistance for BBQ volunteers and baking of goodies to sell.*

- Motion by Nicole Young – Requested an early pre-approved \$2000 budget for Father's Day gifts in order to purchase gifts taking advantage of sales & promotions. All in agreement – Carried
- Motion by Nicole Young Spring Fair – (Option to purchase for \$12,000 or \$5,000 + 20% commission) To allocate \$12,000 to purchase and ensure 100% of the profits - Carried
- Motion by Lisa Janssen – To allocate \$3000 for P&C Federation membership, insurance and auditing – All in agreement – Carried
- Motion by Lisa Janssen – To add 5<sup>th</sup> bank account signatory – All in agreement- Carried
- Motion by Rachael Vaughan – To spend up to \$1550 on Sports Kit – All in agreement - Carried

*School will purchase & invoice P&C*

- Motion by Rachael Vaughan that “major” expenditure of P&C for 2019 will be the giant fan for the COLA – All in agreement – carried

Sue Wilson - The disco will be held in Term 4 to coincide with Grandparents week & School is arranging for Playground Sounds, P&C covering the headsets, drinks, chips and glow sticks.

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## Next Meeting

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Date of next meeting – Tuesdays 18<sup>th</sup> June 2019 at 3.30pm

Meeting closed by Rachael Vaughan at 5.09pm

Total number of Financial Members = 18

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